

East Hoathly with Halland War Memorial Sports Ground Trust Constitution

1.Scope

The East Hoathly with Halland War Memorial Sports Ground Trust embraces some ten acres , three roods and seven perches of Glebeland formerly belonging to East Hoathly Rectory . This area is delineated and described in the Deed of conveyance dated 31 July 1947 at which time the land was conveyed , upon trust , to provide a sports ground for local inhabitants. The Trust is a registered charity numbered 305212 .

On March 25 1952 the Minister of Education , under the Charitable Trusts Acts 1853 to 1925 , ordered that the original Trustees , at their own request, be removed as Trustees of the War Memorial Sports Ground and that East Hoathly with Halland Parish Council be appointed as Trustees of the Foundation .

2 . Trustees

The elected Councillors of East Hoathly with Halland Parish Council form the body of Trustees . The position of Chair of Trustees is held by the elected Chair of the Parish Council .

3 . Accountability

Trustees are accountable for the administration of the income and property of the charity for the purposes set out in the deed of Governance .

They will act reasonably and prudently in all matters relating to the charity and in making decisions will act together and will always bear in mind the interests of the charity .

Trustees seek to :- maintain , administer , and develop the Sports Ground its , facilities and buildings in the best interests of the community ; protect and preserve its boundaries ; positively respond to changes in need for provision of sporting and recreational activities ; encourage and provide for

sporting development , particularly in young people ; promote the benefits of a healthy life style through participation in sport and recreation ; and , actively support Sports Clubs in achieving their individual sporting objectives.

Any matter involving the use or development or material alteration of the Sports Ground and its facilities , shall be pursued in accordance with its Deed of Governance and within Charity Law .

Any proposals which involve :- the breaking of the surface of the Sports Ground ; placing of any notice ; placing of any structure or additional structure ; cutting down of trees/hedges ; creation of any additional sports or recreation area for the exclusive use of any Parish organisation , shall be approved only by the Trust .

4 . Sports Ground Management Committee

The Sports Ground Management Committee is a delegated Committee of, and accountable to, the Trust. The Committee's responsibilities include :
the day to day management of the Trust, ensuring that the Sports Ground and its facilities are maintained in good order ; consultation with the community, to identify and prioritise developmental needs of the Sports Ground, recommending to Trustees how these could be resourced ; and, the identification of ways in which revenue generation can be effectively enhanced and sustained :

The Sports Ground Management Committee shall comprise :-

- a] Two parish councillors ;
- b] Parish Clerk { ex officio, acting as treasurer } ;
- c] Two members of the parish being registered electors, elected at the Annual Parish Meeting ;
- d] One member of each sporting club ;
- e] Representative of East Hoathly Church of England Primary School .

The Committee may , with the consent of Trustee's , co - opt any person[s] to assist in its work .

An Annual General Meeting of the Committee shall be held in July of each year at which the following officers shall be elected from its members : -

- a] Chair ;
- b] Vice - Chair ;
- c] Secretary .

Any member of the Committee is eligible for any office , which shall be occupied for a term of one year . Individuals may be re - elected for a further period . All holders of office shall act in an honorary capacity .

The Committee will meet periodically and at least once every two calendar months.

A quorum shall be one third of members.

The Chair will take the chair at all meetings of the Management Committee. If the Chair is absent , or relinquishes the position , this will be taken by the Vice - Chair .

Voting on any proposition shall be on a show of hands. No vote shall be recorded on behalf of any member not present at the meeting . The Chair shall have the casting vote .

Minutes of each meeting of the Committee will be recorded , signed by the Chair and a copy passed to the Trustees.

5 . Financial Management

The financial year of the Trust will commence on the first of April and end on the thirty first of March each year.

Trust accounts will be audited each year in tandem with Parish Council accounts, by Auditors acting for the Parish Council , and presented at the annual Parish meeting .

The Treasurer , will maintain and administer , with a bank approved by the Trustee's , current , deposit and investment accounts .

The Management Committee has the delegated authority to make payment for individual goods and services up to the amount of £250 from revenue and £100 from capital funds , without reference to the Trustee's

Cheques drawn on the current or deposit accounts shall be signed by any two authorised signatories of the accounts , one of whom shall be a Trustee.

The Treasurer shall be responsible for :-

- a] the effective and efficient administration of Trust accounts, in line with good accountancy practice ;
- b] security of monies paid to the Trust ;
- c] payment of accounts ;
- d] prompt transfer of monies excess to demand from current to deposit account ;
- e] preparation of financial management information to meet requirements of Trustee's and Management Committee ;
- f] maintenance of inventories of furniture and equipment .

The Treasurer shall have available a ' petty cash ' account of £75 , funded by imprest from the current account .

The Management Committee has no power to generate financial resource through raising of a loan without the authority of Trustee's .

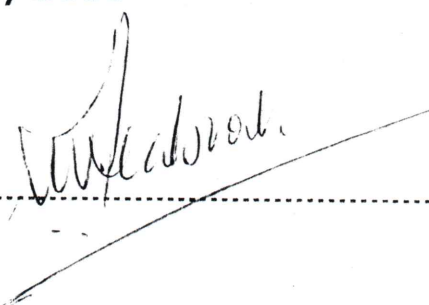
The Management Committee will , in February of each year , review fees and charges made for usage of the Sports Ground and its facilities . Recommendations for change will be submitted to the Trustee's for approval . Any change to charges will take effect annually on 1 April .

The Committee has the discretion to vary fees and charges in the case of occasional letting's during a year .

East Hoathly with Halland

War Memorial Sports Ground Trust

May 2000


.....Chair of Trustees